

Continuity of Education Plan

School District/Private School Name:	Comprehensive Learning Center
Superintendent/Executive Director:	Cindy Murphy
Address:	444 Jacksonville Rd. Warminster, PA 18974
Email/Phone:	215-956-3861
Website:	https://clcschoolprograms.org

Goal of Plan:

The Goal of the Continuity of Education Plan for the Comprehensive Learning Center is to provide ongoing instruction to maintain and enrich previously learned skills and strategies, as well as advance learning by progressing through the goals in each learners' individualized educational program (IEP). Instruction in this modified manner will likely alter the scope and sequence of what can be accomplished, as such we may need to modify curricular goals and objectives accordingly.

Overview of Plan:

There will be a *combination of asynchronous and synchronous instructional time* offered to the learners daily:

- Asynchronous time provided to learners/families will vary depending on factors such as goals/programming, pacing, fluency, etc. With this, materials are provided to the learner that provide 4.5 hours of instructional time.
 - o Instructional activities will be offered asynchronously, content can be viewed at varying times; students will engage in activities and learn the material at convenient rather than in "real-time" to offer flexibility to families. These materials include supplemental activities and resources for students and families to complete at home.
- Synchronous time provided to learners/families will vary depending on factors such as engagement, ability to participate, etc. With this, live instructional sessions targeting goals/programming will occur for a duration of 1 hour daily with families/learners. These times will be scheduled with each individual family.
- In addition to live sessions where instruction is provided directly to the student, parent consultation is provided to support families in the asynchronous learning provided to their child.
- Families have access to instructional staff, Trainers and Directors within the "school day" time frame (8:30am to 2:30pm daily) for questions, concerns, support or guidance.

Data Collection, Assessments and Grading

- Data per IEP goals will continue to be collected but may be modified in order to adjust for the changes in typical instruction/implementation of the goals.
- Progress monitoring will continue to occur, modified where necessary.
- Quarterly progress reporting will continue according to the defined schedule.

- Instructional staff will support families in assisting their child in accessing all learning opportunities.
- Speech consultation is still available virtually according to learner IEP goals/objectives.

Expectations for Teaching and Learning:

Continuity of Education Plan will be implemented on _____ (in the event that the Comprehensive Learning Center needs to return to virtual learning conditions). This means that students are receiving assignments and activities to complete, and that learner performance will be assessed through data collection probes. Learners are accountable for participation. Instructional staff are required to provide live instructional sessions daily and to develop assignments, activities, supplemental materials and tasks.

Communication Tools and Strategies:

Comprehensive Learning Center is utilizing a variety of online tools to facilitate learning in the event that virtual learning is reinstated. Individualized Google Classrooms are prepared for each learner, comprised of asynchronous learning opportunities. Synchronous learning is provided through Zoom, phone calls, and FaceTime. Comprehensive Learning Center is also using a combination of teacher created tutorials, teacher created procedures/plans, websites, emails and phone calls to supplement learning.

Access (Devices, Platforms, Handouts):

Google Classroom, G Suite, Zoom, FaceTime, Tangible Instructional Materials (for pickup from CLC in the event of a closure)

Staff General Expectations:

Instructional staff will prepare individualized Google Classrooms with materials aligned (with modifications) to each learner IEP goals and objectives. Staff will communicate with families and learners daily via email, Zoom, FaceTime and phone calls to assist in troubleshooting, providing training and guidance, or to create additional supplemental supports to facilitate learning. Staff will be assessing progress and making revisions to instruction through data collection probes, observational data and parent report. Staff will work the contract hours.

Student Expectations:

Learners will be provided materials to be engaged in learning five days per week through daily synchronous (live instruction facilitated by instructional staff) and asynchronous learning opportunities.

Attendance/Accountability:

Staff will utilize participation in synchronous individualized live instructional sessions as a data point for attendance and will report that attendance to their supervisors/student records coordinator.

Good Faith Efforts for Access and Equality for All Students:

If a learner is having difficulty with the academic tasks, technology access, emotional support, behavioral support or refuses to complete work, families contact their instructor who will

convey these concerns to and obtain guidance from their Trainer, Clinical Director and/or Executive Director depending on the severity/level of concern.

Special Education Supports:

Instructional staff continue to provide highly individualized, structured, meaningful activities through the synchronous and asynchronous learning opportunities as noted throughout this plan.

EL Supports:

Not applicable.

Gifted Education:

Not applicable.

Building/Grade Level Contacts:

Comprehensive Learning Center
Cindy Murphy, Executive Director cmurphy@clcschoolprograms.org
Aileen Tschirlig, Clinical Director atschirlig@clcschoolprograms.org
Matt Ward, Clinical Director mward@clcschoolprograms.org
Amanda Fremont, Clinical Director afremont@clcschoolprograms.org

Resource Links:

Googleclassroom.com
- Each individualized Google Classroom is full of tips, resources, links, procedures and plans for each learners programming